

Acceptable Internet Use Policy

For Staff and Students

The computer system is owned by Sidmouth College and is made available to students to further their education and to staff to enhance their professional activities including teaching, research, administration and management. The school's Internet Access Policy has been drawn up to protect all parties – the students, the staff and the school.

The school reserves the right to examine or delete any files that may be held on its computer system or to monitor any internet sites visited or any emails sent or received.

- All internet activity should be appropriate to staff professional activity or the student's education;
- Access should only be made via your authorised account and password, which should not be made available to any other person;
- Activity that threatens the integrity of the school ICT systems, or activity that attacks or corrupts other systems, is forbidden;
- Users are responsible for all e-mails sent and for contacts made that may result in e-mails being received;
- Use for personal financial gain, gambling, political purposes or advertising is forbidden;
- Copyright of materials must be respected;
- Posting anonymous messages and forwarding chain letters is forbidden;
- As e-mails can be forwarded or inadvertently be sent to the wrong person, the same professional levels of language and content should be applied as for letters or other media;
- Use of the network to access inappropriate materials such as pornographic, racist or offensive material is forbidden;
- No programs should be added or removed from the computer workstations without the explicit permission of the ICT department;
- Students should only access the internet under the direct supervision of a member of staff, and should never access the internet when a member of staff is not present in the same room;
- Students are strictly forbidden from interfering with other students or staff accounts.